

AZO Anwendungszentrum GmbH Oberpfaffenhofen is an international networking and branding company for the European space programmes. We support the development of new products and company foundations by providing the necessary marketing and promotion platform, incubation and expert network, regional funding programmes as well as a leading space cluster innovation network. Our customers are, amongst others, the European Space Agency (ESA), AIRBUS, the German Aerospace Center (DLR) and the European Commission (EC). Headquartered at the Space Hub in Oberpfaffenhofen, we manage the ESA BIC Bavaria, one of the leading incubators in Europe, as well as the ESA BIC Northern Germany.

To strengthen our AZO team in Oberpfaffenhofen we are looking for:

Working Students (f/m/d)

Duties & Responsibilities:

- Manage simple tasks on excel
- Support in the contacts with networks' members
- Update information on website
- Production of documents
- Scouting and research of input for our articles and newsletter
- Support of the Project Managers in their every-day work
- And much more!

Successful candidates will have:

- Studies of Business/Management/Geography/Technology or similar
- Ability to work autonomously, be reliable and show commitment
- Good knowledge of MS Office (Excel, PowerPoint, Word)
- Very good command of the English language, German would be an asset
- High flexibility, good communication skills, service orientation
- Interested in startups/innovation/entrepreneurship/incubation/acceleration/etc.

What we offer:

- Flexible & diverse tasks in an international environment
- Highly committed, motivated & young team
- Appropriate remuneration
- Up to 20 hours/week
- Flexible working hours (to be discussed with the respective project manager)

Curious? Then get to know us! Please send your cover letter and CV, with your possible start date via email to Mrs. Stefanie Herrmann at stefanie.herrmann@azo-space.com.

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